

Tuesday July 23, 2019

**FAIRFAX DEVELOPMENT REVIEW BOARD
GENERAL & HEARING MINUTES:**

Members Present: Jason Heyer, Michelle Dufresne, Nick Hibbard, Martha Varney

Public Present: Amber Soter, Z.A., Scott Moreau, Cheryl Lupien

7:01 PM- J. Heyer called the meeting to order.

7:05 PM M. Varney made a motion to approve the Minutes from June 25, 2019. **M. Dufresne 2nd**. All in favor.

7:07 PM- Reconvene Hearing for **Request of the Sunset View Estates LLC (Cheryl Lupien)** for a two lot subdivision of the property located at 45 Toof Road. Parcel ID TF0045. This does not have any proposed development.

The applicants reconfigured the lot size to create a more regular shaped lot. The newly proposed lot still met the zoning requirements in the conservation district. There also was a change in total acreage that seemed to be inaccurate with the original map. It appears the engineer added in acreage from the reserved land of an adjoining PUD owned by Lupien. This correction will need to be made before the mylar is signed.

7:25 PM M. Varney made a motion to approve the Zoning Administrators recommendation for a 2 lot subdivision with conditions. **N. Hibbard 2nd**. All in favor.

Discussion on the Harris project, the decision and the revised map to show the correct wetland buffer

7:30 PM- M. Varney moved to approve the Final Plat with the Findings of Fact listed, and the following Conditions; **M. Dufresne** second. All in favor.

7:35 PM- N. Hibbard moved to approve the Harris Mylar; **M. Varney** second. All in favor

The next DRB meeting is scheduled for August 13, 2019.

8:10 PM – M. Varney made a motion to adjourn. **N. Hibbard 2nd**. All in favor.

Respectfully submitted,

Amber Soter, Zoning Administrator, DRB & Planning Commission Coordinator

Signed: _____ **Date:** _____
For the Development Review Board

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These draft minutes are unofficial until approved at the next regularly scheduled meeting. All motions were unanimous unless otherwise indicated.